

Questers is a leading tech hub that empowers IT professionals to advance their career through strategic collaborations with prominent companies from the UK, Europe and the US. We build dedicated teams in Bulgaria for leading tech businesses in various industries. Our present client base includes the group behind some of the most powerful media brands in the English speaking world, leading FinTech companies, multi-billion-dollar US hedge fund, social media platforms and a variety of scale-ups rapidly expanding their software services and products. Questers currently hosts dozens of remarkable tech teams and employs more than 200 bright specialists. In 2014 and 2017 Questers was awarded Top ICT Employer as a result of its belief that high productivity can only be achieved by motivating, developing and empowering talented people.

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BUSINESS OPERATIONS & ANALYTICS SPECIALIST

/ The role:

We will be glad to welcome a Business Operations and Analytics Specialist to coordinate and support our distribution team in the management of programs and analytics activities. This position is a great opportunity to gather experience in a role of international scope, learn from a senior and experienced multi-functional team and see the impact of your contribution.

/ Your contribution to something big:

You will dedicatedly support the distribution team with:

- Budgeting - prepare calculations for budget calculation of quarterly distribution programs
- Offers Administration - support distribution team with different aspects of the administration of offers (such as aging, distribution events, price protection etc.) in the internal CRM
- Claims validation - validate payouts of distribution offers and support of the payments internally (when required)
- Parallel Trade - maintain and monitor parallel cases database. Escalation within the company
- Aging - maintain and document aging activities performed by distribution team
- Distribution dashboards - maintain up to date distribution dashboards, including key KPI per distributor, market shares etc.

- Price List communication to distributors
- Business Analysis - provide on request business analyses to distribution team

/Our ideal teammate has/is:

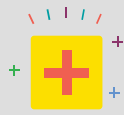
- Around 2-4 years of previous relevant work experience in finance administration, finance analytics or business operations
- Excellent Google Sheets/Excel skills
- Excellent time management & ability to manage multiple projects
- Attention to detail and strong operational discipline
- Great collaboration skills, pro-activity and ownership
- Fluent English
- Degree in Finance or Business Administration is an advantage



Questers Perks



25 Days Paid Leave



Supplemental Health &
Dental Care



Competitive
Remuneration Package



Exceptional Social
Package & Special
Discounts



Team Bonding Events



Excellent Office
Location & Facilities



Relaxing & Gaming
Areas



Free Bike Parking &
Showers