

About Questers: Questers is a leading tech hub that empowers IT professionals to advance their career through strategic collaborations with prominent companies from the UK, Europe and the US. We build dedicated teams in Bulgaria for leading tech businesses in various industries. Our present client base includes the group behind some of the most powerful media brands in the English-speaking world, leading FinTech companies, multi-billion-dollar US hedge fund, social media platforms and a variety of scale-ups rapidly expanding their software services and products.

Questers currently hosts dozens of remarkable tech teams and employs more than 200 bright specialists. In 2014 and 2017 Questers was awarded Top ICT Employer as a result of its belief that high productivity can only be achieved by motivating, developing and empowering talented people.

Questers is currently looking to hire an Operations Specialist – Innovation for a large multinational company in Consumer Electronics.

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OPERATIONS SPECIALIST - INNOVATION

/ The role:

- The Innovation team of one of our partners - leading global company in consumer electronics - is looking for a highly organized, analytical, creative and business-oriented professional for the position of eTail (Ecommerce Channel) Operations Specialist. The position will work to ensure efficient and smooth execution of all established processes that many teams within the company depend on (regional operations, product teams, data teams, marketing and more) and will require close work with them and third-party agencies.
- The responsibilities of this position may change over time and the role requires a high level of flexibility and adaptability - switching between different phases of work - meticulous attention to detail and adherence to complex processes, creative analysis, thorough research and insight generation or productive communication with various stakeholders and agencies

/ Your contribution to something big:

In this role you will:

Work on Centralized processes

- Supports process implementation and tracking of complex workflows
- Coordinates communication with third parties
- Participates in monitoring and researching process implementation across customers, gathering insights and suggesting improvements
- Conducts research on various topics related to new solutions in e-commerce
- Evaluate information using good judgment and decision making
- Extract and analyze precise and exact information and details gathered from observation and research
- Evaluate and ensure high visual quality in process outputs related to consumer facing content

Coordinate and collaborate internally and externally

- Work closely with the Innovation team on priorities and project status
- Work directly with agencies for implementation and maintenance

/ Our ideal teammate has/is:

We are looking for the following qualifications and skills:

- Degree in Business Administration or a related field
- Business mindset, data skills and the ability to turn complex concepts and numbers into clear actionable insights
- Have the ability, tenacity, and patience to follow detailed procedures
- Innovative, analytical and logical approach to problem solving and research
- Superior organizational & self-management skills, with an aptitude for efficiency and prioritization
- Creative aptitude - have an eye for esthetics and adherence to visual standards and representing data visually
- Attention to detail that translates into a constant mindset for optimization
- Excellent interpersonal, communication and presentation skills
- Strong proficiency in Excel / Google sheets; Good proficiency in PowerPoint, Google Workspace
- VBA, Design Software (Adobe Creative Suite), Tableau would be considered an advantage



Questers Perks



25 Days Paid Leave



**Supplemental Health &
Dental Care**



**Competitive
Remuneration Package**



**Exceptional Social
Package & Special
Discounts**



Team Bonding Events



**Excellent Office
Location & Facilities**



**Relaxing & Gaming
Areas**



**Free Bike Parking &
Showers**